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**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

**ATTY. DOCKET NO. 30096.1**

In re Patent Application of

Scott GRAHAM

Serial No. 09/524,612



ATTN: Application Division

Filed: March 14, 2000

For: VEHICLE WASH MITT

**TRANSMITTAL LETTER**

Box Missing Part  
Assistant Commissioner for Patents  
Washington, D. C. 20231

Sir:

Responsive to the Notice to File Missing Parts of Application under 37 CFR 1.53(d) mailed May 17, 2000, attached hereto are the following to complete the formal filing requirements in the above-identified application:

- Declaration and Power of Attorney signed by each Inventor.
- Authorization to charge the amount of \$410.00 to Deposit Account No. 02-3292, in payment of the \$345.00 official Government filing fee, and the \$65.00 surcharge.
- Small Entity Declaration signed by or on behalf of each individual, concern or organization having rights in the subject invention.
- Assignment to:
- Claim for Convention Priority with certified copy of the priority document.
- A copy of the Notice to File Missing Parts of Application (Form PTO-1533) mailed May 17, 2000.

Serial No. 09/524,612  
Attorney Docket No: 30096.1

The Commissioner is hereby authorized to charge any additional fees or credit any overpayment to Deposit Account No. 02-3292.

Receipt is now awaited by Applicant of the official Filing Receipt confirming the above-noted filing date and Serial Number.

Respectfully submitted,

June 13, 2000  
Date

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## FORMALITIES LETTER



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UNITED STATES DEPARTMENT OF COMMERCE  
Patent and Trademark OfficeAddress: COMMISSIONER OF PATENT AND TRADEMARKS  
Washington, D.C. 20231AF  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
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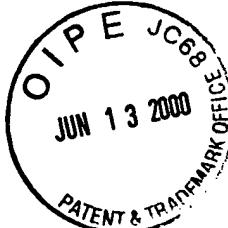
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03/14/2000

Scott Graham

30096.00001

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Date Mailed: 05/17/2000

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

## FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 345 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 410.**

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center  
 Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

06/15/2000 MMARHOL 00000120 023292 09524612

01 FC:201	345.00 CH
02 FC:205	65.00 CH